

APPENDIX B: AUTHORIZED SUB-PROCESSORS

B.1. Approved sub-processors

On commencement of the Clauses, the data controller authorises the engagement of the following sub-processors, available in this document. Open the tab "Approved sub-processors" to view the full list of authorized Sub-processors.

The data controller shall on the commencement of the Clauses authorise the use of the sub-processors listed in the document available above for the processing described for that party.

The data processor shall not be entitled - without the data controller's explicit written authorisation - to engage a sub-processor for a 'different' processing than the one which has been agreed upon or have another sub-processor perform the described processing.

Last updated and approved:

Last updated and approved: October 27th 2022

A handwritten signature in black ink, appearing to read "lll-M-f", is written over a faint, dotted rectangular box.

AskCody

SUBPROCESSOR	WHAT IS THE SCOPE OF THE PROCESSING?	WHAT TYPES OF PERSONAL DATA IS PROCESSED?	WHAT PROCESSING (AND STORAGE) LOCATIONS (E.G. COUNTRY/STATE) ARE USED?	HOW IS PERSONAL DATA TRANSFERRED TO OR ACCESSED BY THE SUB-PROCESSOR?	WHAT IS THE LEGAL BASIS FOR TRANSFER OF PERSONAL DATA OUTSIDE THE EU/EAA AREA?
Microsoft Azure	Cloud platform services; center for all processing activities in AskCody, including back-up	Contact information: First name Last name, Company Email Phone Physical business address ID Data Connection data and localization data Meeting data: Organizer name Organizer email Meeting title / subject Description Visibility Start time End time Location Attendees (name and email) Exchange resource name Exchange resource email Exchange ID Exchange object ID	Dublin Ireland Amsterdam Netherlands (AM1/2/3, AMS04/05/06/20/2110) (DB3/4/5, DUB06/07/0813/20/2413)	Internally by applications running in the cloud	SCC and Supplementary measures
Postmark	Email Service Provider for sending email notifications to AskCody users	Contact Information: First name Last name Email	Amsterdam Amstel Business Park Campus Duivendrechtsekade 80A, 1096 AH Amsterdam The Netherlands	Transferred over SSL by the platform when an email is sent	SCC and Supplementary measures
Appcues	Onboarding flows, surveys, and in-app feature announcements	User interaction data Browser Information Company ID Company Name Email UUID User Roles User Created Date Name Pricing Plan Add-ons Support and service Plan Activation Data Billing Renewal Date Account Status Operational Status In-app purchases Feature enabled count	AWS server 38 Avenue John F. Kennedy, L- 1855, Luxembourg	Via HTTPS/TLS and stored at rest using automated rotating AES-256 keys	SCC and Supplementary Measures
Twilio	SMS Service Provider	Contact information Name Phone number	AWS Server, US	Personal data is transferred over the internet via encrypted connections between AskCody and Twilio's cloud based infrastructure	SCC and Supplementary measures

Hubspot	Subscription Service: Marketing, Sales, Service, Operations and CRM Hub	<ul style="list-style-type: none"> Name Email Appcues interaction data User interaction data Company ID Email UUID User Roles User Created Date Name Created by User ID Owner UUID Owner assigned date User disabled date Pricing Plan Add-ons Support and service Plan Activation Data Billing Renewal Date Account Status Operational Status In-app purchases Feature enabled count and License data 	<ul style="list-style-type: none"> HubSpot, Inc. 25 First Street, 2nd Floor, Cambridge, MA 02141, USA AWS Server, US https://legal.hubspot.com/dpa 	<ul style="list-style-type: none"> All data sent to HubSpot from AskCody is send over HTTPS/SSL with TLS. Data inside HubSpot is encrypted At-Rest (AES-256) 	SCC and Supplementary measures
Mixpanel	Product Analytics software	<ul style="list-style-type: none"> City Region Country Time zone Browser Version Device Current URL Initial Referrer Initial Referring Domain Operating System Mixpanel Library Referrer Referring Domain Screen Height Screen Width Search Engine Search Keyword UTM Parameters (ie. any UTM tags associated with the link a customer clicked to arrive at the domain) Last Seen (the last time a property was set or updated) API End-point User-ID Geo-source 	<ul style="list-style-type: none"> San Francisco One Front Street, 28th floor - San Francisco, CA 94111 Netherland Finland Germany Belgium 	<ul style="list-style-type: none"> All data sent to Mixpnael from AskCody is send over HTTPS/SSL with TLS. Data inside Mixpanel is encrypted At-Rest (AES-256) Data only resides within Mixpanel's EU data centers 	SCC and Supplementary measures